



Website Page Planning WS-2

Site Info

Business Name: _____

Contact Info: Name: _____

 Address: _____

 Phone: _____

Website URL: _____

Instructions

Introduction

This worksheet is meant to get you on track for your first three levels of website pages. Your homepage and top level menu items should be your first level. Example: Homepage, About, Portfolio, Contact. Your second level pages might only exist under portfolio. Example: Graphic Design, Photography, Web Design.

Instructions

Fill out each page name in the appropriate column for each level. Sub pages will have a place to include the parent page. Third level pages should be indicated with the second level page as parent.

Fill in content location for each section. This could be a set of emailed documents, Google Drive/Dropbox documents, or even an existing website url.

Check the content completed box to verify that page content is completed and ready for input onto your website.

This form should be reserved for written content pages. Complex matters like product categories are displayed easily in outline format.



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Website Top Level Pages

Page Name	File Location	Content Completed
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Website Page Planning WS-2



Website 2nd Level Pages

Parent/Page Name File Location

Content Completed



Website Page Planning WS-2



Website 3rd Level Pages

Parent/Page Name File Location

Content Completed

